



City of Bothell™

CIVIL SERVICE COMMISSION

*****VIRTUAL MEETING*****

Wednesday, April 21, 2021/ 5:30 PM
REGULAR MEETING AGENDA

PUBLIC NOTICE: Pursuant to Governor Inslee's Stay Home, Stay Healthy Proclamation, and in effort to curtail the spread of the COVID-19 virus, this Civil Service meeting will be conducted remotely. Contact susan.wolf@bothellwa.gov for the link to the virtual meeting.

Submit your written comments before 3:00 PM (day of meeting) to: susan.wolf@bothellwa.gov. Comments will be made part of the record.

Members of the Civil Service Commission:

Benjamin Mahnkey

Michael Fann

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Meeting Agenda:

1. Call to Order & Roll Call
 2. Review of Minutes
 - A. March 17, 2021 meeting
 3. New Business
 - A. Police Eligibility Lists
 - i. Entry-Level Police Officer
 - ii. Academy Graduate-Level Police Officer
 - iii. Lateral-Level Police Officer
 - B. Appointments Made, Probation Completed, and other notifications: Between 3.17.21 – 4.21.21
 4. Adjournment
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City of Bothell™

**Civil Service Commission
Meeting Minutes of Regular Meeting
March 17, 2021**

The meeting was called to order at 5:57 p.m. Commission members present were Benjamin Mahnkey, and Mike Fann. Also attending was Bruce Kroon, Fire Chief; Ann Bouzigard, HR Business Partner and Susan Wolf, Secretary/Chief Examiner.

APPROVAL OF MINUTES

Minutes from the February 17, 2021 meeting were reviewed. A motion to approve the minutes was made (Fann) and seconded (Mahnkey). Motion passed; minutes were approved.

NEW BUSINESS

- A. Fire brought the eligibility lists for the Fire Engine Operator again to be reviewed and certified. It was discovered, after the lists had been approved at the February meeting, that there was an MOU between the City and the Union which had the scoring for the tests requiring all candidates to pass the minimum score of 70% in all the sections of the test, not just overall. This had the effect of one candidate not being eligible to be on the list. The department further explained that the MOU stated that the 12 most senior candidates would be "legacy drivers", therefore, the eligibility lists presented on March 17, 2021 have been adjusted to reflect 12 "Legacy" Fire Engine Operators, and 6 "Non-Legacy" Fire Engine Operators. Discussion continued as to the expiration date of the list, it was decided to have the lists expire in March 2023.
 - i. Regarding the Legacy Fire Engine Operator List, a motion to approve the list was made (Fann) and seconded (Mahnkey). Motion passed and the list was approved.
 - ii. Regarding the Non-Legacy Fire Engine Operator List, a motion to approve the list was made (Fann) and seconded (Mahnkey). Motion passed and the list was approved.
- B. Appointments made, probation completed, and other notifications for the period between 2.17.2021 to 3.17.2021 – report provided – no action required.
 - i. Ben Mahnkey asked questions regarding vacancies within the police department and if the City has ever thought of funding our own class at the academy. Ann Bouzigard said she would ask the Chief.

There being no further business, the meeting adjourned at 6:11PM.

Benjamin Mahnkey, Commission Member (Chair)

Susan Wolf, Secretary/Chief Examiner

City of Bothell
 Entry Level Police Officer
 Eligibility List
 Effective until Candidate Expiration Date

Rank	First Name	Last Name	Score	Expiration Date
1	Samuel	Graham	93.520%	April 21, 2022
2	Joseph	Bisbee	92.970%	April 21, 2022
3	Cameron	Davis	92.230%	April 21, 2022
4	Aaron	West	90.900%	April 21, 2022
5	Ange	Amichia	90.780%	April 21, 2022
6	Ryan	Latchman	90.660%	April 21, 2022
7	Jarae	Cheatham	90.190%	April 21, 2022
8	Mark	Raysbrook	88.440%	April 21, 2022
9	Erik	Branham	86.980%	April 21, 2022
10	Aaron	Atkins	85.150%	April 21, 2022
11	Cameron	Lowe	83.920%	November 3, 2021
12	Edward	Allen	83.370%	April 21, 2022
13	Elizabeth	Arno	82.610%	November 3, 2021
14	Andrew	Dunklee	82.370%	November 3, 2021
15	Jacqueline	Dawson	82.350%	April 21, 2022
16	Jacob	Robertson	81.110%	April 21, 2022
17	Steffen	Jeffcoat	80.900%	April 21, 2022
18	Tyler	Breslin	80.650%	April 21, 2022
19	Ryan	Smith	80.360%	April 21, 2022
20	Gatlin	Griffith	78.140%	April 21, 2022
21	Ethan	Warren	77.420%	April 21, 2022
22	Isaiah	VanDam	74.310%	April 21, 2022
23	Caitlyn	Woolcott-Rose	73.780%	April 21, 2022

Benjamin Mahnkey Date
 Commissioner
 Bothell Civil Service Commission

Susan Wolf Date
 Secretary/Chief Examiner
 Bothell Civil Service Commission

City of Bothell
Academy Graduate Level Police Officer
Eligibility List
Effective until Candidate Expiration Date

Rank	First Name	Last Name	Score	Expiration Date
1	Christopher	Melton	77.280%	April 21, 2022
2				
3				

Benjamin Mahnkey Date
Commissioner
Bothell Civil Service Commission

Susan Wolf Date
Secretary/Chief Examiner
Bothell Civil Service Commission

City of Bothell
Lateral Level Police Officer
Eligibility List
Effective until Candidate Expiration Date

Rank	First Name	Last Name	Score	Expiration Date
1	Rob	Kendrick	90.67%	April 21, 2022
2	Chris	Duque	90.00%	April 21, 2022
3	Phillip	Powers	86.00%	April 21, 2022
4	Matthew	Struck	82.67%	April 21, 2022
5	John	Courtney	70.33%	April 21, 2022

Benjamin Mahnkey Date
Commissioner
Bothell Civil Service Commission

Susan Wolf Date
Secretary/Chief Examiner
Bothell Civil Service Commission